

Are You or Someone That You Know Looking For A Rewarding Position With A Great Work Environment?

George McCranie Law Firm (AKA: Team McCranie) is Looking for a Few Good Men and Women!

Give this to someone that you know or apply yourself.

Team McCranie employees are driven by passion and desire to help others in their time of need. We're looking for like-minded people eager to help our business grow profitably.

- Are you the type of person or do you know someone that knows how to work hard in a fun environment?
- Would you like to be mentored by the entire Team McCranie, including George McCranie?
- Would you want to be a part of a FAST growing company and be on the cutting edge of the legal field?
- It will be the opportunity of a lifetime. You will get to learn the legal field from the ground up. Plus you will be working with some of the BEST in the business.

If so, the next phase of your career starts right now!

Current Openings include;

- Legal Assistant
- Paralegal
- Customer Service Representative
- Collections Person
- Phone Receptionist

Please read the following pages for full description and instructions for the positions.

You might be the person we are on the lookout for, if you are willing to:

- Do Whatever It Takes: To help us get the best possible results for our clients.
- Live, Breathe, and sleep our philosophy and mission.
- But that's not all....

You need to possess the following characteristics:

- First class networker-Are you a person with tremendous people skills?
- Reliability-Are you dependable, resourceful, and experienced self-starter?
- Accountable-Do you follow through, meet deadlines and take ownership of your work and go the extra mile to help our clients?
- Positive Mental Attitude- Do you have lots of energy, common sense, manners, and the willingness to go the extra mile?

- Ability to work in our Douglas or Valdosta office.

- Able to speak, read, and write fluently in both English *AND* Spanish.

- Knowledge and experience using software programs.

- Most importantly, we are looking for someone who is self motivated with communication skills. You will need to be able to communicate to clients the BENEFITS of having Team McCranie on their side.

To apply:

1. Send an email to georgemccranie@mccranielawfirm.com with "Applying for the Job" in the title.
2. Please include a cover letter detailing why you are a GREAT candidate. Remember, this letter is your opportunity to shine. Please include your resume detailing your previous work experience.
3. Provide 3 business related references.
4. Tell us what you expect to be paid for this work (please include this in your cover letter).
5. Please state whether you are interested in the part-time or full-time position (please include this in your cover letter).
6. Call 912-381-8649, leave your name, email, phone number, and answer the two questions presented.
 - Explain your previous work experience and how it will benefit us.
 - Why do you think you're the clear choice for joining Team McCranie?

You **must** complete each step for consideration. If each step is not completed, you will **not** be considered for this position.

Please do not call the Team McCranie offices directly regarding this position.